



**CITY OF ILWACO
CITY COUNCIL MEETING
Monday, July 25, 2011**

A. Call to Order

Mayor Cassinelli called the meeting to order at 6:02 p.m.

B. Flag Salute

The Pledge of Allegiance was recited.

C. Roll Call

Present: Mayor Cassinelli and Councilmembers Jensen, Berger, Smith and Forner.
Councilmember Marshall was absent.

D. Approval of Agenda

Councilmember Berger requested he be last to present his discussion item.

ACTION: Motion to approve agenda as amended (Berger/Jensen) 4 Ayes 0 Nays 0 Abstain.

E. Approval of Consent Agenda

Including checks number 33294 to 33296 plus ACH 104 to 110 totaling \$16,739.00 and check numbers 33297 to 33330 totaling \$45,527.22

ACTION: Motion to approve the consent agenda with the addition of a payment to the Bank of Pacific for \$38,716.30 for a total of \$84,243.52 (Jensen/Forner) 4 Ayes 0 Nays 0 Abstain.

Councilmember Berger stated that the council had not asked him to attend the AWC conference and should not pay the fee. He would pay the fee himself.

ACTION: Motion to approve the consent agenda, deleting check number 33298 to AWC for \$375 and adding check number 33331 to the Bank of Pacific for \$38,716.30 totaling \$83,868.52 (Jensen/Smith) 4 Ayes 0 Nays 0 Abstain.

F. Presentations

Mary Howell from Backflow Management Inc. (BMI) discussed cross connections and the services her company would provide to assist the City of Ilwaco to become compliant with the Department of Health requirements for cross connection control.

G. Reports

1. Staff Reports

- a. Chief Flint Wright had nothing to report, but offered to answer questions.
- b. Fire Chief Tom Williams reported that sheetrock was to be installed upstairs in the fire station and a report of the calls for the first half of 2011 was available. There was a meeting scheduled with Team Construction and the project manager for tomorrow to go over remaining items regarding construction of the building.

- c. Planning Commissioner Ron Willis announced that Dave Johnson was now chairman of the Planning Commission. The commission had met with the planner, Alejandro Bancke. They had discussed what needed to be done regarding proposed legislation for vacation rentals and work that needed to be done for the comprehensive plan.
- d. Treasurer Elaine McMillan provided a written report. Additionally, she offered to discuss the new projection for sales taxes, stated that the applications for the next round of TIB funding should be ready for approval at the last meeting in August, three PWTF applications had been sent, the intake structure had been installed, the auditor had begun her third week of work, and the managers had received the request to begin preparation of the 2012 budget.

1. Council Reports

- a. Councilmember Jensen reported that he and councilmember Forner had been working on the stormwater utility formation.
- b. Councilmember Berger reported he attended all of the workshops and attended the emergency management meeting. He discussed the need for the ham radio group to have a key to access the community building. He had met with the city attorney and attended the planning commission meeting. He was going to be meeting with the planner.
- c. Councilmember Smith stated he had attended the workshops and was working with a citizen on the name change of a road. He would like to add a future discussion item regarding the sewer rate structure.
- d. Councilmember Forner reported he had attended the urban growth area meeting put on by the county as well as the workshops. He had sent councilmember Jensen a draft of the stormwater ordinance for review.

2. Mayor's Report

Mayor Cassinelli reported he had attended a number of workshops and meetings with different entities. It had become a busy summer and commented on how nice the chip seal at the Port was having done.

G. Comments of Citizens and Guests present:

- 1. None

H. Business

- 1. None

I. Discussion

1. Pacific County Communication Interlocal Agreement

Mayor Cassinelli presented the item. Discussion ensued regarding the shift from the fee being based on property assessed values to a formula that included asset values and number of calls dispatched.

ACTION: Motion to move to business at the next meeting. (Jensen) 4 Ayes 0 Nays 0 Abstain

2. 2011 2nd budget amendment ordinance

Mayor Cassinelli presented the item and suggested any questions be asked now while the Treasurer was present. Councilmember Berger suggested there should be a workshop. It was recommended he meet with the Treasurer. Councilmember Jensen questioned the treasurer on how the chip seal expenditure was presented, how the sales tax projection was derived and how the reduction in the sewer fund budget was determined.

ACTION: Move to business at the next meeting.

3. Gray and Osborne contracts for School Street improvement project and Brumbach pavement preservation

Councilmember Jensen explained that the Streets committee had reviewed a list of numerous consultants from the Municipal Research (MRSC) roster. They then reached the conclusion that Gray and Osborne was best suited for the job because of their history with the city, there appeared to be opportunities to minimize cost since Gray and Osborne had the survey work for the Brumbach sidewalk project, and their efforts to assist with the TIB applications. **ACTION: Move to business at next meeting.**

4. Item 4 was discussed with item #3.

5. Repeal Ordinances 700/701/702

Councilmember Berger presented the item. Discussion ensued regarding the adequacy of ordinance 533, which would be the standing ordinance if 700, 701 and 702 were repealed. It was mentioned that a revision of ordinance 533 had been drafted and sent to the planner for review. **ACTION: Move to business at next meeting.**

J. Future Discussion

1. Cross connection services—*Cassinelli*
2. Stormwater utility district—*Streets Committee*
3. Amended procedures ordinance—*City Planner*

K. Adjournment

Councilmember Smith asked that Gray and Osborne be sent the short lived asset list for the sewer plant, and they be invited to do a walk-through of the plant.

ACTION: Motion to adjourn the meeting (Smith). Mayor Cassinelli adjourned the meeting at 7:38 p.m.

Mike Cassinelli, Mayor

Elaine McMillan, Treasurer